

Modification Referral Checklist

ATLAS: _____ NCP: _____ CP: _____

DATE: _____ OPID: _____ PHONE: _____ LIMITED LOCATE? Yes No
INTERPRETER? Yes No

<p>Jurisdiction</p> <ul style="list-style-type: none"> • Was previous order from AZ? Yes No • If order was from out of State, has it been registered in AZ for modification? Yes No 	<p>Required Documents – Non Pleadings</p> <p>BG01 AZTECS Cap 1 and 2 Modification Referral Summary Soc Sec Derivative benefits info</p>
<ul style="list-style-type: none"> • Have you checked court docket for any pending actions or missing orders? Yes No • Have debts been verified? Yes No • Are any children BC or CNOG? Yes No • Requesting Party: CP NCP DCSS • Is group modification needed? Yes No 	<p>Referral Documents As Needed (Check if included)</p> <p>Modification Packets returned by parties if not previously scanned into OnBase Request and Order for Transfer Sensitive Data or Cover Sheet State's Entry Tribal Questionnaire</p>
<p>Required Referral Documents for OSC Mod Print</p> <p>Petition to Modify Order to Appear for both parties Guidelines Worksheet Completed Blank Financial Affidavits Service Documents</p> <ul style="list-style-type: none"> ○ PRAD ○ Process Server Sheet ○ Acceptance of Service ○ Photos – If appropriate 	<p>Required Referral Documents for SIMP Mod Print</p> <p>Combined Petition to Modify - Simplified Proc. Guidelines Worksheet Completed Modification Judgment and Order Request for Hearing Packet Blank Financial Affidavits Service Documents</p> <ul style="list-style-type: none"> ○ PRAD ○ Process Server Sheet ○ Acceptance of Service ○ Photos – If appropriate
<p>Does OnBase file contain any of the following:</p> <p>Previous court order: ORDER Date _____/Page _____</p> <p>Affidavit of Direct Pay: AFF Date _____/Page _____</p> <p>CP Waiver: AFF Date _____/Page _____</p> <p>Recent Employment Verification: INC/EXP Date _____/Page _____</p> <p>Completed current CP AFI(s): AFF Date _____/Page _____</p> <p>Completed current NCP AFI(s): AFF Date _____/Page _____</p> <p>Current Arrears Calculation; DEBT Date _____/Page _____</p> <p>For Add-a-child modification</p> <p>VA or Paternity Order for New Child(ren): AFF or ORDER Date _____/Page _____</p> <p>Birth Certificate: Official Doc Date _____/Page _____</p>	
<p>Comments:</p>	
<p> </p>	
<p> </p>	
<p>APP ()</p>	<p>APQ ()</p>
<p>Returned ()</p>	<p> </p>
<p>ABE – Mistake in Pleadings ABF – Pleading/Document Missing ABG – Arrears Calc Inaccurate/Incomplete ABH – Missing or Incomplete Paternity Affidavit ABI – Missing or Important Documents Needed</p>	<p>ABJ – Judgment and/or Order Missing ABK – Missing or Incomplete Factual Info ABL – Premature or Wrong Action ABM – Unable to determine how Parties ID'd ABN – Other</p>
<p>Attorney Signature: _____ Date: _____ #2006987</p>	